



VACATION

There are several details involved in planning and paying for a vacation with trust funds. A distribution request form is required that lists the items you want your administrator to pay for.

All expenses for the trust beneficiary are paid for by the trust. If the beneficiary is a minor/incompetent the trust pays for beneficiary plus one. Certain beneficiaries require 24/7 care and special accommodations are made to ensure that proper care is provided during the vacation.

WHAT DOES THE TRUST PAY FOR?

MEALS: Federal meal/incidental allotment daily rate is \$55 per day. This is provided for beneficiary plus one if the beneficiary is a minor or under guardianship. Funds can be provided by True Link Card, a Gift card or as a reimbursement to a travel companion credit card– limit \$500 per trip.

HOTEL: Beneficiary makes the reservation. The hotel faxes a “Third Party Payment” form to Trustee. Trust card is added to the reservation to charge room/tax to the trust.

FLIGHT: Beneficiary chooses airline and flight. Purchased directly from websites with flight # and seat assignment provided by beneficiary/guardian. Often this requires a conference call with the beneficiary.

ATTRACTIONS/ ADMISSIONS: Beneficiary sends distribution form with desired tickets listed. Paid direct to vendor online or over the phone with tickets e-mailed or held at tickets booth for pick up.

CRUISE PACKAGES: Paid online or through travel agency.

ROAD TRIPS: Best planned with a True Link card or a travel companies credit card due to the variables of timing and multiple hotels, meals, and fuel stops.

EXTENDED TRAVEL: If you are planning to be away for over 30 days from your home state, you must report the absence to Medicaid.

INTERNATIONAL TRAVEL: Requires planning with your trust administrator to plan exchange rates and accommodations. Usually funded by True Link card or reimburse to a credit card.

CAR RENTAL: Car rental agencies will not allow payment online or over the phone. Work with your trust administrator to reserve a car through the corporate account with Budget Rent-A-Car.

UBER: If want to use ride share on your vacation; work with your administrator to purchase a gift certificate for the company, use your True Link card or the trust can reimburse a credit card for charges.